



**CONGRATULATIONS !!**

TO  
'EVOLVE' LOGO  
WINNER  
Mr TIKA NATH RIJAL



**1st RUNNER UP**  
Dawa T. Lama (IT Student)



**2nd RUNNER UP**  
Aseef Mahmood Salekin (IT Student)

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# Message from the DOS

## Use of Computer Resources at the College



GIT Australia has processes in place to monitor and record all internet and e-mail usage in our computer labs, library and common areas to detect any inappropriate use.

**D**ue to some problems we have experienced, students are reminded that **you have a responsibility** to adhere to the following requirements for computer use such as the internet, email and other information technology resources. These responsibilities include:

- ❑ The use of appropriate language – no swearing, use of vulgar or other inappropriate language at any time;
- ❑ Using the internet and email for college related purposes only;
- ❑ Not downloading or saving materials that are not college or curriculum related;
- ❑ Not using the college equipment to “Spam”, i.e. distribute unwanted material to email addresses;
- ❑ Never sending or encouraging others to send abusive messages, harass or menace other people through the use of the internet or email;
- ❑ Not revealing your personal address, telephone number or other personal details to others at the college (except Student Administration);
- ❑ Not using the college network inappropriately;
- ❑ Accepting full responsibility for your own computer use. This includes never providing another person with your password, impersonating another person or using college details on open sites;
- ❑ Strictly adhering to copyright regulations for sites visited or used for the purposes of your studies;
- ❑ Correctly referencing internet sites in assessments as outlined by the college;
- ❑ Not using another student’s password;
- ❑ Reporting any misuse of the college computers and network to any trainer or administrative staff. Misuse may include any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, or inappropriate language.
- ❑ Not altering, manipulating or tampering with any software or hardware belonging to the college;
- ❑ Not interfering with another student’s access to the college network;
- ❑ Neither deliberately nor inadvertently spreading a computer virus.



We do realize that inadvertent access to inappropriate materials may occur from time to time and the college will determine any responsibility of misuse of a case-by-case basis. However, direct misuse may result in disciplinary action, withdrawal of internet access and in serious cases where laws have been broken – legal action.

The computer resources are provided to you to make your study at the college easy; we ask that you respect these valuable resources. We wish you the continued success with your studies at GIT Australia.

# Welcome to GIT Australia !!



Hi, I am Mary. It is great pleasure to be a part of GIT Australia. This is going to be a big part of my life and I'm sure that I will enjoy it here. My priority is always the students' happiness and satisfaction.

Cheers!

**Mary HYUN**  
Marketing Manager



Hi everyone, my name is Dean Liu and I come from China. I recently joined GIT as a Marketing Officer. I have been in Melbourne for 6 years. I love tennis and swimming so you can probably guess how I spend most of my spare time.

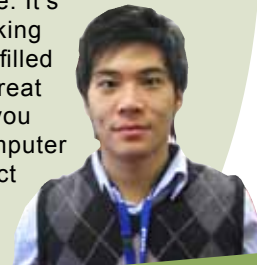
**Dean Liu**  
Marketing Officer



Hi, I'm Abha Gautam. I have worked 5 years in a Library Development Project in Nepal. Even though I was not directly involved in library activities, I was always passionate about the library and always provided support to develop the library as a resource centre. I am so happy that I have got the opportunity to work as a librarian at GIT. I hope I can contribute in many ways.

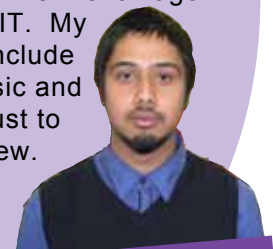
**Abha Gautam**  
Resource Coordinator  
(weekend)

Hey all! My name is Rabi, 19 years of age and currently studying a Bachelor of Commerce. My interests include cars, technology and music. I joined GIT a few months ago as an IT trainee. It's a great working environment filled with many great people. If you have any computer issues contact me!



**Rabi Yonzon**  
IT Support

Hey my name is Swojan and I'm 20 years old. I joined GIT a month ago training in IT. My interests include dance, music and movies just to name a few.



**Swojan Karki**  
IT Support

## IT Notices

# Goodbye to USB Pen Drives

Personal drives are now available to GIT students.

- ▶ Every student now has their own individual personal drive.
- ▶ You can use this personal drive to **SAVE ASSIGNMENTS & ASSESSMENTS**.
- ▶ You can access your personal drive from any computer on the GIT network.
- ▶ The most important issue to remember is to log off properly after you finish using the computer to avoid any problems.

Finally, please start using your own ID CARD for login and printing purposes.



For any help, please visit [level 2](#).

## Cantonese Crispy Noodle nest

with wok fried in prawns, Chinese black mushrooms and sweet corns

### Ingredients

- 125 g fresh prawns - peeled and deveined
- 2 tbsp peanut oil
- 1 inch ginger - finely sliced
- 1 clove garlic - finely chopped
- 50 g Chinese black mushrooms - sliced
- 50 g baby sweet corn - halved
- 50 g carrot - finely sliced
- 30g celery - finely sliced
- 1/4 cup chicken stock
- 1 tsp cornflour mixed with 2 tbsp water
- 200 g fresh egg noodles - soft fried

### Seasonings

- 1 tbsp Chinese cooking wine
- 2 tsp light soy sauce
- 2 tsp oyster sauce
- 1 tsp dark soy sauce
- 1 tsp sesame oil
- 1/2 tsp sugar

### Method

- Marinate chicken for at least 4 hrs
- Heat oil in wok
- Add ginger and garlic, stir-fry for 1 min
- Add prawns, stir-fry for a few mins
- Add the rest of the vegetables, stir-fry for a few mins
- Add stocks
- Add seasonings and thicken with cornflour mixture



▲  
Trainer Chris Ong in action on level 1 Kitchen Class

## MASTERCLASS by Chris: A Chinese 'Dim Sum' Brunch



**When:** Saturday 17th September, 10.30am

**Location:** 69 Victoria Street     **Cost:** \$160

A tea house style 'Dim Sum' brunch is the very best way to while away a few hours on a Sunday morning. Dim Sum means to 'touch your heart', and Chris will win lots of new fans with these recipes including Pan-Fried Pork and Mushroom Pot-Stickers, steamed Rice Noodle Rolls wrapped with crab, Golden Prawn Toast and steamed glutinous Rice Parcels in lotus leaves. Chris finishes the offering with a delicious Passionfruit Custard Pot.

# Around Melbourne

## Melbourne Fringe Festival 2011

Date : September 21 - October 9 2011



### Description:

Unique, intriguing, exciting and enticing, Melbourne Fringe is guaranteed to deliver the newest, smartest and most inspirational art in the country this spring, and will be held from September 21 - October 9 2011.

For Details : [www.melbournefringe.com.au](http://www.melbournefringe.com.au)

## Melbourne Tattoo & Body Art Expo 2011



Date: Friday, 16/09/11 12:00 PM  
Sunday, 18/09/11 7:00 PM

Venue: Melbourne Convention Centre,  
1 Convention Centre Pl, South Wharf 3006

### Description:

Based on the Sydney Tattoo & Body Art Expo, the largest tattoo convention in the Southern Hemisphere, the Melbourne Tattoo & Body Art Expo will showcase over 130 of the best tattoo artists from Australia and overseas all will be tattooing at the show, tattoo contests, live entertainment, lifestyle & clothing vendors.

For more information please contact the event organiser on 02 9894 8911

### Admission:

Single Day: \$25.00  
2 Days: \$40.00  
3 Days: \$50.00

### Opening Times:

- Friday 16 and Saturday 17 September 2011  
2pm to 10pm
- Sunday 18 September 2011  
11am to 7pm

Event Type: Public

Website: <http://www.tattooexpo.com.au>

## Melbourne judged world's most livable city

Melbourne has knocked off Vancouver to become the world's most livable city according to the Economist Intelligence Unit's latest survey. In a ranking of 140 cities around the world, Melbourne was given a score of 97.5 per cent with Vienna, Austria coming a close second with 97.4 per cent followed by Vancouver, Canada with 97.3 per cent. Other Australian cities in the top 10 include Sydney, which ranked sixth while Perth and Adelaide ranked with a joint eighth spot.



"Australia, with a low population density and relatively low crime rates, continues to supply some of the world's best cities," said Jon Copestake, editor for the EIU survey.

Vancouver's score dropped to third due to a lower rating for infrastructure. It is the first time since 2002 that the Canadian city hasn't taken or shared the top spot for livability.

The survey ranks 140 cities based on political and social stability, crime rates, access to quality health care, cultural events, the environment, education and the standard of infrastructure. At the bottom of the list of 140 cities was Harare, Zimbabwe which scored 38.2 per cent.

### Top 10 livable cities:

RANK	CITY	COUNTRY	RATING
1.	Melbourne	Australia	97.5
2.	Vienna	Austria	97.4
3.	Vancouver	Canada	97.3
4.	Toronto	Canada	97.2
5.	Calgary	Canada	96.6
6.	Sydney	Australia	96.1
7.	Helsinki	Finland	96.0
8.	Perth	Australia	95.9
9.	Adelaide	Australia	95.9
10.	Auckland	New Zealand	95.7

# Resumé Writing

## Well Written Resúmes Open Doors to New Career Opportunities

It is extremely important to have a great resumé, particularly when applying for a new position. Submitting the same resumé for various positions is unlikely to achieve great results. Your resumé should act as an effective communicator and be constantly updated and changed to address each position that you are applying for. Your resumé should effectively and clearly communicate the required information that lists and describes your personal details, education qualifications, attributes, skills, knowledge, work experience and suitable references. Listed below are some guidelines to follow.



### Layout

Your resumé should be well presented and formatted. Attention to this detail improves the readability by setting your information out clearly and increases the likelihood of being selected. The font style should be easy to read e.g. 12 point Times New Roman or Arial. Bolded headings are easier to read than bold and underline (overkill). Use dot points for easy reading, but only one type throughout your resumé.

### Contact details

Contact details including name, address, phone number, mobile and email should be placed at the top of the page. It is recommended to insert these

details in a header, so they appear on all pages in case the pages become separated after being printed. Your resumé is a marketing document that promotes yourself, so you should use a professional-sounding email address.

### Birth date and marital status

You are not legally obliged to include these details, and you are not allowed to be discriminated against if you do. However, this information could go against you when being selected.

### Summarising your strengths/ attributes

Readers of the resumé gain a quick snapshot of what

you have to offer by listing your key strength in headings and some dot points. Such as:

#### Customer service

- Ability to empathise with customers experiencing problems
- Effectively provide excellent customer service, both face-to-face and over-the-phone.

### Career Profile, Career Overview & Career Summary

This section details what you would like the employer to do for you and employers want to know what you are going to do for them. e.g. "While currently a product manager,

my career goal is to move into general management".

A Career Overview provides the reader with a quick preview of your resumé. It should be a short paragraph and include your professional, academic and industry training. Some personal attributes are optional.

#### Career Overview

*A sales management professional with seven years' experience in the media industry, I have worked on newspapers and in web and television environments. I have a proven track record of developing new business and motivating teams to consistently exceed targets. I've recently completed a Masters of Business Administration and am now seeking a new professional challenge.*

# Resumé Writing

## Professional history

Outline your career history in reverse chronological order following the structure of: Job title, employer, dates, what you did, for whom and when.

## Description of employer

This is appropriate for those coming from overseas where the company is unknown, unlike major companies such as IBM, News Limited, Suncorp or the big banks that will need no explanation.

## Responsibilities

Avoid listing all responsibilities, and only include the key "responsibilities" e.g. "Attended a weekly team meeting" So? "Chairing" the weekly team meeting is a responsibility.

## Achievements

Include three listed points per position that you did that you were not paid to do. e.g. staff awards, special commendations, helped to implement cost savings/increased revenue/delivered new clients that resulted in higher levels of customer service or time

efficiencies. Meeting targets is not an achievement, but what you are paid to do. Exceeding a monthly target is an achievement. Achievements identify what you are made of and what employers can expect from you. It is recommended to indent your achievements by one tab on your resumé to make them stand out. Such as:

*Customer services manager, A-1 Clothing Care Service, October 1999 - present day.*

*About A-1: First opened for business in November 1999, the company provides a national telephone and email consumer service to the end users of its 35 fashion retail or design clients.*

### **Responsibilities:**

- » Manage a team of 30 call centre agents who advise consumers on garment care, product updates and where to purchase particular garments.
- » Update and distribute new research to call centre agents; manage technology suppliers.
- » Plan and project manage technology and service improvements.

### **Achievements:**

- » Recruited, trained and established a start-up team that was fully operational one week ahead of schedule.
- » Introduced technical efficiencies that improved customer response time by 150 percent.
- » Named Employee of the Year 2004

## Plugging resumé gaps

Employers and recruiters dislike mysteries. If you have not been working it is better to explain the gap in your resumé. Your career history should be in reverse chronological order. Include any new skills or training you have acquired. If a mum is returning to the workforce, she could write:

*Home manager/full time mother - January 2006 - September 2009*

*Skills acquired: Excellent organisational skills, communication skills and the ability to multi task. During this time I completed both a MYOB course and a first aid certificate. I managed the books for my husband's plumbing business and I created and managed the roster for volunteers at*

*my daughter's child care centre.*

## Education and Training

List your highest qualification first. The Education and Training section can cover university, TAFE training, industry courses, in-house courses, and any other professional training.

## Professional Memberships

Include only those relevant to your career as well as an indication of how active you are in the organisation.

## Referees

A listing of the references/referees is at the end. Names and phone numbers (not mobiles) are the most acceptable presentation. Add a sentence: "Written references available upon request" if you wish.

## How long should my resumé be?

A resumé of two pages is fine, but some may have three to five pages. This is because sometimes recruiters want to see how a career was developed and some detail of achievement.

# INTERESTED IN A RESÚMÉ WORKSHOP?

Please leave your details on Level 8 (Library).

Prior to attending the workshop, students need to make the appropriate changes to their resumé from the above article.

# Fun Trivia

## NOTICE

### Term Break

for July 2011 term commences on  
25/09/2011 until 02/10/2011.

NOTE: There's no Term Break for ELICOS students.

### Timetable for October Term

will be available at Level 2  
from Week 9  
(12 September 2011)

## USEFUL LINKS

### CAREERS INFORMATION

Jobs Guide - <http://www.jobguide.thegoodguides.com.au/>  
My Future - <http://www.myfuture.edu.au/>

### STUDENT MAGAZINES

Evolve - <http://www.gurkhas.vic.edu.au/evolve.aspx>  
Meld magazine - <http://www.meldmagazine.com.au>  
Indian student - <http://www.indianstudent.com.au/>  
iStudent - <http://www.istudent.ws>  
Magazines for students - <http://magazines4students.com.au/>

### STUDENT SERVICES

Textbook Exchange - <http://www.textbookexchange.com.au/>  
Student VIP - <http://www.studentvip.com.au/>  
Software - <http://www.educationsoftware.com.au/>

### ACCOMMODATION

Share accommodation - <http://studentflatmates.com.au/>  
Flatmates- <http://flatmates.com.au/home.html>  
Domain - <http://www.domain.com.au>

### INFORMATION ABOUT AUSTRALIA

Education Australia - <http://www.australia.edu/>  
Lonely Planet - <http://www.lonelyplanet.com/australia>  
Government website on Australia - <http://australia.gov.au/>  
Study in Australia - <http://www.studyinaustralia.gov.au/>

### JOBS

Seek - <http://www.seek.com.au>  
Australian Job Search - <http://jobsearch.gov.au/>  
MyCareer - <http://mycareer.com.au>  
Career One - <http://www.careerone.com.au/>

### WORKPLACE MINIMUM WAGES AND CONDITIONS

Fair Work Ombudsman - <http://www.fairwork.gov.au>

### VISAS AND IMMIGRATION

Department of Immigration -  
<http://www.immi.gov.au/students/>

### LEGAL ADVICE

International Student Legal Advice Clinic -  
<http://www.islac.org.au/>

Have you come across any useful links you would like to share  
with other students?

EMAIL US AT [evolve@gurkhas.vic.edu.au](mailto:evolve@gurkhas.vic.edu.au)

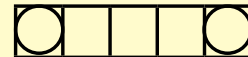
## mumbo jumbo 01

A mumbo jumbo is a list of words/hints for you to unscramble. You then take designated letters from each word/hint to come up with the final message that is associated with each hint you have unscrambled.

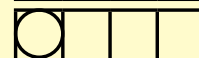
RETWEAH



ROSTM



NIRA



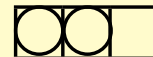
DANTOOR



HIAL



MDU



- answer in page 11

## just in jest

Little Susie, a six year old, complained: "Mother, I've got a stomach ache."

"That's because our stomach is empty", the mother replied. "You would feel better if you had something in it."

That afternoon her daddy came complaining that he had a severe headache all day.

Susie perked up: "That's because it's empty", she said. "You'd feel better if you had something in it."

## fun quotes

- Laziness is nothing more than the habit of resting before you get tired.
- You are getting old when you enjoy remembering things more than doing them.
- It's funny when people discuss Love Marriage vs Arranged. It's like asking someone, if suicide is better or being murdered.

# GIT Wall

*Share us what's in your mind!*



**BENCHAMAPORN PIPATPORN**  
Certificate III in Hospitality

Australia is a great life experience for me.



**GOVINDA GAIRE**  
Diploma of Management

Australia is the country to live. I have had a good experience of my life in this country so far.



**JEEWAN SUBEDI**  
Diploma of Management

Australia is a good country with hard-working people.



**SAROJ NEUPANE**  
Diploma of Management

I am proud of my country.



**ATMA RAM UPRETY**  
Diploma of Management

Australia is the land of opportunities.



**SILIANG WU**  
Advanced Diploma of Business

The world is unsafe except Australia.



**PRANAV RASTOGI**  
Certificate III in Hospitality

GIT is a amazing place to do Certificate III in Hospitality (Commercial Cookery).



**PINGPING LI**  
Certificate III in Hospitality

Our teacher is amazing & have lot of expericece



## DEAR STUDENTS,

If you would like to share any of your thoughts/message on GIT, your life experience or any general feelings, please don't hesitate to write to [evolve@gurkhas.vic.edu.au](mailto:evolve@gurkhas.vic.edu.au)



## Guess the secrets of your Trainers & other GIT Staff

Here are 3 different features of our staff.  
You need to choose the ONE which is FACT  
and others two are FANTASY.

Lets test, how well do you know our staff?

**LAXMI YONZON** : Partner in the business

- Has seen four Lunar eclipse in four different countries.
- Is an expert dancer.
- Loves crosswords.

**SANUSHKA RAJBHANDARY** : Operations Manager

- Being at parties is her favorite pass time.
- Believes that there are fairies that visit her in her in the garden at night.
- Is fluent in French.

**PRITISHA MOKTAN** : Administration

- Burnt the pot while boiling eggs.
- While giving directions to a hapless tourist poked someone in the eye.
- On her first driving lesson drove straight into a tree.

**KELLY** : Administration

- Kelly can write backwards mirror image left handed.
- Has a toaster that toasts bread with the image of the Virgin Mary that was featured in a national newspaper.
- Can hypnotize dogs, sheep and certain types of cows.

**RUPERT GURUNG** : Marketing Officer

- Loves to grow white roses.
- Would one day love to go to Ayres Rock on a camping holiday.
- Favorite dog is a St Bernard

**SUJATA SHRESTHA** : Administration

- Helped land a small plane as the pilot had a severe stroke and could not properly fly the aircraft if not for her help.
- Survived a bad car accident that left two people dead.
- Can drink milk through her nose.

# In & around GIT

## Fish Market visit with Pino



## Chris's Kitchen Class



## INVITATION



# Graduation Ceremony 2011

**Congratulations to all the students who completed their qualification at GIT Australia.**

GIT Australia will be organising its Graduation Ceremony 2011 on Monday, 5th December 2011 from 2pm onwards to celebrate your achievement.

Graduation is a very special time and GIT Australia takes great pride in being part of this celebration. GIT Australia congratulates all its graduates on their successes, and extends to you its best wishes for a rewarding future.



**Graduation Ceremony 2011 will held at  
"Laila Reception"  
451 Sydney Road, Brunswick 3056.**

Dress code will be formal or business attire for this ceremony.

**If you have any queries please contact Student Administration on Level 2. We look forward to seeing you at the ceremony.**



## Guess the secrets of your Trainers & other GIT Staff

### Answers from last issue:

**KANUPRIYA SHARMA** : Management Trainer

Has featured in a commercial about shoes and shampoo.

**JOHN KONTOGIORGIS** : Training co-coordinator

Favorite super hero is Wonder Woman

**SUNNY MALI** : Student Services & Administration

Has never learnt how to ride a bike.

**SACHIN SHAKYA** : Accountant

Is a budding artist.

**CHRIS HAINTZ** : Business Trainer

Is a published author.

**Dr SUSAN JONES** : Director of Studies

Is a CAM licensed racing car driver.

**CHANDRA YONZON** : CEO

Could have had a recording career as a singer and performed as a professional singer.

**ABHYASH TIMSINA** : Database Management

Won 4 Gold medals in swimming when he was 8 years old.

Survived a bad car accident that left two people dead.  
**SUJATA SHRESTHA** : Administration

Favorite dog is a St Bernard  
**RUPERT GURUNG** : Marketing Officer

Kelly can write backwards mirror image left handed.  
**KELLY** : Administration

On her first driving lesson drove straight into a tree.  
**PRITISHA MOKTAN** : Administration

Being at parties is her favorite pass time.  
**SANUSHKA RAJBHANDARY** : Operations Manager

Is an expert dancer.  
**LAXMI YONZON** : Partner in the business

### Answers for this issue

- Answer for Mumbo Jumbo 01 = 'SUMMER'

## Our Contributors



**Chris Ong**  
Hospitality Trainer



**Kelly**  
Administration



**Pino Notaro**  
Hospitality Trainer



**Christine Haintz**  
Business Trainer



**Swojan Karki**  
IT Support

## Team Evolve



**Rakesh**  
Resource Coordinator/  
Graphic Designer



**Rupert**  
IT Department

# TRAINING AWARD 2011

Let us know if you have a  
**Great Teacher/Trainer**

## Nominate a Teacher/Trainer

Do you know a teacher/trainer who should be given recognition for their excellence in teaching and training? We would like you to nominate them for an award in 3 categories:

**Teaching Excellence**

**Outstanding Contribution to Student Learning**

**Outstanding Workplace Trainer**

Please fill in the **NOMINATION FORM** from  
**Student Administration on Level 2 or Library on Level 8.**

Nominations for the awards close on **25<sup>th</sup> November 2011** in time to prepare for presentation of the awards at our **Graduation Ceremony on 5<sup>th</sup> December 2011.**



INTERNATIONAL COLLEGE  
GURKHAS INSTITUTE OF TECHNOLOGY

[www.gurkhas.vic.edu.au/evolve](http://www.gurkhas.vic.edu.au/evolve)



Join us on  
[www.facebook.com/gurkhasinstitute](http://www.facebook.com/gurkhasinstitute)

**Do you want to spread your words  
to GIT students and staff?**

Feel free to submit any articles or reviews  
to the Library, Level 8 or email them to  
[evolve@gurkhas.vic.edu.au](mailto:evolve@gurkhas.vic.edu.au) .

**All submissions welcome!**